

## Yearly Objective 2021

To standardized the Final Year Project allocation, planning, assessment and evaluation according to the OBE Requirements.

<b>Task</b>	<b>Responsibility</b> (to be assigned by Chairperson)	<b>Feb</b>	<b>Mar</b>	<b>Apr</b>	<b>May</b>	<b>Jun</b>	<b>July</b>
1. Gathering benchmark							
2. Developing allocation process							
3. Developing SOP for FYP							
4. Developing form for assessment							
5. Conducting assessment							
6. Evaluating the process							
7. Improving the SOP and forms							
8. Submit the completion report to QEC							